

Sapphire Community Projects Inc

**Balance Sheet**

As at 30/06/2020

Cash basis

|   | 30/06/2020        |
|---|-------------------|
| <b>Assets</b>                                     |                   |
| Cash at bank                                      | 103,554.05        |
| Cash on hand                                      | 250.00            |
| Deposits & Bonds                                  | 2,100.00          |
| Fixed assets, accumulated depreciation            | (35,327.50)       |
| Fixed assets, at cost                             | 35,327.50         |
| Fuel Cards & Advances to Volunteers               | 0.98              |
| Inventory (Stock on hand)                         | 8,727.60          |
| <b>Total — Assets</b>                             | <b>114,632.63</b> |
| <b>Liabilities</b>                                |                   |
| <b>Grants</b>                                     |                   |
| Government Grants accountable                     | 3,600.00          |
| Grants Non-Government accountable                 | 20,000.00         |
| <b>Total — Grants</b>                             | <b>23,600.00</b>  |
| <b>Payroll Liabilities</b>                        |                   |
| Payroll liabilities (Income Tax & Superannuation) | 399.50            |
| Provision for leave                               | 511.97            |
| <b>Total — Payroll Liabilities</b>                | <b>911.47</b>     |
| Tax payable                                       | (401.83)          |
| Vouchers Outstanding                              | 2,740.00          |
| <b>Total — Liabilities</b>                        | <b>26,849.64</b>  |
| <b>Net assets</b>                                 | <b>87,782.99</b>  |
| <b>Equity</b>                                     |                   |
| Retained earnings                                 | 87,782.99         |
| <b>Total equity</b>                               | <b>87,782.99</b>  |

**Sapphire Community Projects Inc**  
**Profit and Loss Statement**  
For the period from 1/07/2019 to 30/06/2020  
Cash basis

30/06/2020

|   |                   |
|---|-------------------|
| <b>Income</b>   |                   |
| <b>Donations And Bequests</b>                         |                   |
| Donations in  | 10,189.63         |
| Fundraising   | 23,179.30         |
| Non-Government Grants (accountable)                   | 35,214.58         |
| Non-Government Grants (not accountable) & Sponsorship | 3,500.00          |
| <b>Total — Donations And Bequests</b>                 | <b>72,083.51</b>  |
| <b>Revenue from Government</b>                        |                   |
| Revenue from government (including grants)            | 13,764.00         |
| <b>Goods or Services</b>                              |                   |
| Association Fees                                      | 38.19             |
| Cost Recovery   | 121,415.86        |
| Pantry "Membership"                                   | 1,129.40          |
| Training  | 322.45            |
| Vouchers  | 1,360.00          |
| <b>Total — Goods or Services</b>                      | <b>124,265.90</b> |
| <b>Investments</b>                                    |                   |
| Interest  | 59.69             |
| <b>Other Income</b>                                   |                   |
| Other income  | 10,000.00         |
| <b>Total — Income</b>                                 | <b>220,173.10</b> |
| <b>Less: Expenses</b>                                 |                   |
| <b>Employees</b>                                      |                   |
| Wages & salaries                                      | 25,695.02         |
| <b>Grants and Donations in Australia</b>              |                   |
| Donations Out   | 22,467.40         |
| <b>Other</b>  |                   |
| Advertising & Promotions                              | 445.00            |
| Bank charges  | 342.23            |
| Equipment   | 2,084.12          |
| Fittings & Fixtures                                   | 243.64            |
| Fixed assets - depreciation                           | 17,090.18         |
| Insurance   | 2,572.18          |
| Motor vehicle expenses                                | 3,559.15          |
| Operating Costs                                       | 10,160.09         |
| Purchases (Stock)                                     | 64,717.10         |
| Rent  | 17,169.60         |
| Training  | 1,541.24          |
| Utilities   | 1,144.40          |
| <b>Total — Other</b>                                  | <b>121,068.93</b> |
| <b>Total — Expenses</b>                               | <b>169,231.35</b> |
| <b>Net profit (loss)</b>                              | <b>50,941.75</b>  |

## Notes regarding 2019-2020 Financial Year

### Assets

#### Fixed assets, accumulated depreciation

Assets have been written down using the Australian Government's/ATO's Instant asset write-off for eligible businesses and represents the taxable value rather than the value should the assets be liquidated.

#### Inventory (Stock on hand)

The value shown represents an approximate value of stock on hand.

### Liabilities

#### Grants

##### *Government Grants accountable*

The value shown (\$3600) represents the 2020 DSS Grant for volunteers which was received on 23 June 2020 but not yet spent. The funds will be used for volunteer fuel costs and volunteer training.

##### *Grants Non-Government accountable*

The value shown (\$20,000) represents a grant by Inner Wheel Australia towards the mobile pantry purchase and fit out of a vehicle.

### Income

#### Donations And Bequests

##### *Donations in*

"Donations in" are small donations made by customers shopping at the Community Pantry.

##### *Fundraising*

The amount shown is for all receipted donations made to Sapphire Community Projects Inc. It includes a donation of \$11,500 made by a donor who does not want their details known and requested the funds be passed onto the unincorporated association, the Quaama Bushfire Relief Community. The Quaama Bushfire Relief Community is partially auspiced by Sapphire Community Projects Inc (insurance and rental agreement) but otherwise operates independently.

##### *Non-Government Grants (accountable)*

Grants included:

CCBRF (Cobargo Community Bushfire Relief Fund) - \$5,000

Inner Wheel Australia \$20,000

Clubs Grant 2018 \$454.58 (Community Cooking unspent and carried over from 2018-2019)

Feed Appeal 2019 \$9760.00

##### *Non-Government Grants (not accountable) & Sponsorship*

Grants included:

Bemboka Lions Club \$500.00

Westpac Bank \$3,000.00

## Revenue from Government

### *Revenue from government (including grants)*

BVSC Council EPA Food Donation Education Grant (fridges and freezers) - \$4,418

DSS Grant 2019 -\$5,000

Note the DSS Grant was received in the 2018-2019 year and \$4,488.50 was carried over into the 2019-2020 year. The amount spent in the 2019-2020 year is shown as part of *Revenue from government (including grants)* although technically, the grant was made in the previous financial year. The method of tracking grants has been changed for new grants, so they are included as income for the year received rather than the year spent. This means the balance of the 2018-2019 DSS Grant and the whole of the 2020-2021 Grant are shown as part of the value "Revenue from government..."

Get Online Week (GOLW) Event Grant \$1500 plus GST

Be Connected: Community Engagement Grant - Round 2 \$1500 plus GST

### Other Income

Boosting Cash Flow for Employers (ATO payment to employers for COVID-19) - \$10,000

## Grants and Donations in Australia

### Donations Out

Friends of the Quaama Hall - Quaama Bushfire Relief Community \$11,500

The remainder is comprised of:

Donations of food to other organisations and individuals

Donations of goods and gift cards that came into our possession

Donations of food vouchers to other organisations or individuals.

It does not include the value of goods and services which were arranged by Sapphire Community Projects Inc which did not come into our possession or passed through the organisation that were not included in inventory (e.g. some of the bushfire emergency donations). The reason for excluding these items were received on an agency basis and were passed on as soon as practicable after receipt.

### Net profit (loss)

The "net profit" for 2019-2020 is \$50,941.75; however, this includes unspent grants including \$20,000 towards the purchase of a vehicle for the mobile pantry.

While the net profit represents a significant increase on the previous year, it should be noted that the amount of "Donations And Bequests" (including non-government grants) came to \$72,083.51. In addition, "Revenue from government" for the year was \$13,764.00. This means a total of \$85,847.51 revenue was from donations and grants. Donations in relation to the bushfires and COVID-19 have greatly altered the figures for 2019-2020 and will continue to do so for the coming year.

## Compared to the Previous Financial Year

The following table compares our performance to the previous financial year. The categories for Income & Expenses are those used by the ACNC for reporting purposes. In line with ACNC reporting, values for 2019-2020 are rounded to the nearest dollar.

| Income   | 2018-2019    | 2019-2020    | Change      | % Change |
|--|--------------|--------------|-------------|----------|
| <b>Total Gross Income From Government Grants</b>             | \$8,500.00   | \$13,764.00  | \$5,264.00  | + 62%    |
| <b>Total Gross Income From Other Revenues</b>                | \$0.00       | \$10,000.00  | \$10,000.00 | NA       |
| <b>Total Gross Income From Donations And Bequests</b>        | \$16,730.00  | \$72,084.00  | \$55,354.00 | + 331%   |
| <b>Total Gross Income From Goods or Services</b>             | \$110,528.00 | \$124,266.00 | \$13,738.00 | + 12%    |
| <b>Total Gross Income From Income Investments</b>            | \$27.00      | \$60.00      | \$33.00     | + 122%   |
| <b>Total Income</b>  | \$135,785.00 | \$220,174.00 | \$84,389.00 | + 62%    |
| <b>Expenses</b>  |              |              |             |          |
| <b>Total Expenses From Grants and Donations in Australia</b> | \$1,170.00   | \$22,467.00  | \$21,297.00 | + 1820%  |
| <b>Total Expenses Other</b>                                  | \$102,476.00 | \$121,069.00 | \$18,593.00 | + 18%    |
| <b>Total Expenses From Employee</b>                          | \$0.00       | \$25,695.00  | \$25,695.00 | NA       |
| <b>Total Expenses</b>  | \$103,646.00 | \$169,231.00 | \$65,585.00 | + 63%    |
| <b>Net Surplus (Deficit)</b>                                 | \$32,139.00  | \$50,943.00  | \$18,804.00 | + 59%    |

| Balance Sheet Performance     | 2018-2019   | 2019-2020    | Change      | % Change |
|-------------------------------|-------------|--------------|-------------|----------|
| <b>Total Assets</b>           | \$48,955.00 | \$114,633.00 | \$65,678.00 | + 134%   |
| <b>Total Liabilities</b>      | \$5,851.00  | \$26,850.00  | \$20,999.00 | + 359%   |
| <b>Net Assets/Liabilities</b> | \$43,104.00 | \$87,783.00  | \$44,679.00 | + 104%   |

## Analysis

The most important thing to note from the above table is the significant change in revenue from donations and non-government grants. This change is expected to be temporary. This is largely due to the impact of the bushfires and COVID-19. Our increase in surplus is due mainly to non-government grants yet to be spent at the end of the financial year.

The Pantry side of operations is reflected by the "Income from goods and services". While up 12%, it should be noted that "Other Expenses" which includes the costs of buying good and delivering our services has grown by 18%.

The other point to note is we now have "Expenses from Employees" which we did not have before. This expense was planned and in line with the growth of the Pantry.

Over the first part of the year, the Pantry experienced strong growth. In the second half of the year, while revenue is up, it has been impacted by increased competition with a new player in the community pantry sector impacting on revenue, particularly from the Merimbula & Wyndham areas. It is not possible to quantify this impact as it coincided with the impact of the bushfires, COVID-19 and the temporary supply of free food via a Sydney-based organisation.

To some extent, we have been able to mitigate the impact of this on revenue by operating a “mobile pantry” service in Quaama and Bemboka.

For the 2020-2021 year, it is expected that both revenue and expenses will decline due to an expected fall in both donations and grants; however, the overall Sapphire Community Projects Inc remains in a strong position with an expectation of maintaining our already good financial position. This will give us the flexibility to return more to the community and an opportunity for increasing our ability to respond to a changing operating environment.

A handwritten signature in black ink, appearing to read 'Peter Buggy', written in a cursive style.

Peter Buggy  
Treasurer, Sapphire Community Projects Inc