

## Sapphire Community Projects Incorporated Financial Position

These financial statements Sapphire Community Project Inc (ABN 88 250 179 039) as an individual entity as a not-for-profit association incorporated 21 February 2018 (INC1800235) under the Associations Incorporation Act 2009, NSW.

Sapphire Community Projects has charitable fundraising authority status from Fair Trading NSW with charitable fundraising number CFN/25515 which is in force until 21 January 2025. This section contains the following financial reports and information:

- Statement of Profit or Loss and Other Comprehensive Income
- Statement of Financial Position
- Statement of Changes of Equity
- Statement of Cash Flows
- Notes Regarding the 2021-2022 Financial Year

### Financial Reports

#### Statement of Profit or Loss and Other Comprehensive Income

##### Sapphire Community Projects Inc

### Profit and Loss Statement

For the period from 1/7/2021 to 30/6/2022

Cash basis

	30/6/2022	30/6/2021	30/6/2020
<b>Income</b>			
<b>Donations And Bequests</b>			
<b>Fundraising</b>			
Donations in	71,996.90	13,366.17	10,189.63
Fundraising	8,776.75	16,703.10	23,179.30
<b>Donations Rickys</b>			
Donations in - Rickys	5,075.45	-	-
<b>Total — Fundraising</b>	<b>85,849.10</b>	<b>30,069.27</b>	<b>33,368.93</b>
Non-Government Grants (accountable)	-	7,648.00	35,214.58
Non-Government Grants (not accountable) & Sponsorship	4,703.00	50,000.00	3,500.00
Pantry "Membership" optional donation	-	435.80	1,129.40
<b>Total — Donations And Bequests</b>	<b>90,552.10</b>	<b>88,153.07</b>	<b>73,212.91</b>
<b>Revenue from Government</b>			
Revenue from government (including grants)	1,800.73	6,100.00	13,764.00
<b>Goods or Services</b>			
Association Fees & Pantry Membership (GST)	886.46	450.00	38.19
Cost Recovery	143,732.62	135,979.01	121,415.86
Other Services	-	792.00	-
Training Income	55.00	-	322.45
Vouchers	2,590.00	2,012.50	1,370.00
<b>Total — Goods or Services</b>	<b>147,264.08</b>	<b>139,233.51</b>	<b>123,146.50</b>
<b>Investments</b>			
Interest	-	37.78	59.69
<b>Total — Income</b>	<b>239,616.91</b>	<b>233,524.36</b>	<b>210,183.10</b>

	30/6/2022	30/6/2021	30/6/2020
<b>Less: Expenses</b>			
<b>Employees</b>			
Wages & salaries	45,331.80	46,899.31	25,777.00
<b>Grants and Donations in Australia</b>			
Donations Out	15,692.62	6,210.79	22,467.40
<b>Interest</b>			
Interest Expense	812.22	807.75	1,448.26
<b>Other</b>			
<b>Fundraising Expenses</b>			
Expenses related to fundraising	245.83	17.80	-
Advertising & Promotions	-	-	445.00
Bank charges	1,564.75	1,207.38	342.23
Equipment	693.30	25,884.79	2,062.64
Fittings & Fixtures	-	12,053.53	243.64
Fixed assets - depreciation	46.12	42,415.24	17,090.18
Insurance	3,803.99	5,314.81	2,572.18
Lease liability	16,569.38	16,361.85	15,721.34
Motor vehicle expenses	4,312.17	5,746.17	3,559.15
Operating Costs	11,046.13	13,946.48	10,160.09
Other Expenses	-	9,474.85	-
Purchases (Stock)	67,227.83	70,168.09	64,717.10
Rounding expense (adjustment)	0.01	-	-
Training (Excluding Ricky's)	933.65	417.61	1,541.24
Utilities	6,466.13	6,051.66	1,144.40
<b>Rickys Expenses</b>			
Expenses for Rickys	2,696.35	-	-
Training Rickys	810.00	-	-
<b>Total — Rickys Expenses</b>	<b>3,506.35</b>	<b>0.00</b>	<b>0.00</b>
<b>Total — Other</b>	<b>116,415.64</b>	<b>209,060.26</b>	<b>119,599.19</b>
<b>Total — Expenses</b>	<b>178,252.28</b>	<b>262,978.11</b>	<b>169,291.85</b>
<b>Non- assessable non-exempt (NANE) Income</b>			
Other Income - NANE	-	28,181.82	10,000.00
<b>Net profit (loss)</b>	<b>61,364.63</b>	<b>(1,271.93)</b>	<b>50,891.25</b>

For additional information, see *Notes Regarding 2021-2022 Financial Year*.

## Statement of Financial Position

### Sapphire Community Projects Inc

## Balance Sheet

As at 30/6/2022

Cash basis

	30/6/2022	30/6/2021	30/6/2020
<b>Assets</b>			
Cash & cash equivalents	202,491.71	100,205.09	103,804.05
Deposits & Bonds	2,100.00	2,100.00	2,100.00
Fixed assets, accumulated depreciation	(76,771.41)	(77,742.74)	(35,327.50)
Fixed assets, at cost	79,315.29	77,742.74	35,327.50
ROU Lease Asset - 2 Peden St	47,385.60	10,839.81	27,099.81
Stock on hand	8,159.62	8,805.10	8,177.60
<b>Other Current Assets</b>			
Cards & Advances to Staff/Volunteers	204.65	44.67	0.98
Gift Cards	2,757.83	2,600.00	-
<b>Total — Other Current Assets</b>	<b>2,962.48</b>	<b>2,644.67</b>	<b>0.98</b>
<b>Total — Assets</b>	<b>265,643.29</b>	<b>124,594.67</b>	<b>141,182.44</b>
<b>Liabilities</b>			
<b>Grants</b>			
Government Grants accountable (unspent)	39,989.27	-	3,600.00
Grants Non-Government accountable (unspent)	-	-	20,000.00
<b>Total — Grants</b>	<b>39,989.27</b>	<b>0.00</b>	<b>23,600.00</b>
<b>Lease Liabilities</b>			
Lease 2 Peden St LL	47,385.60	10,839.81	27,099.81
<b>Payroll Liabilities</b>			
Payroll liabilities (Income Tax & Superannuation)	1,418.00	1,468.03	481.48
Provision for leave	4,114.99	2,682.46	511.97
<b>Total — Payroll Liabilities</b>	<b>5,532.99</b>	<b>4,150.49</b>	<b>993.45</b>
Tax payable (GST)	2,898.46	(978.00)	(423.31)
Vouchers Outstanding	3,617.50	2,875.00	2,730.00
<b>Total — Liabilities</b>	<b>99,423.82</b>	<b>16,887.30</b>	<b>53,999.95</b>
<b>Net assets</b>	<b>166,219.47</b>	<b>107,707.37</b>	<b>87,182.49</b>
<b>Equity</b>			
Retained earnings	166,219.47	107,707.37	87,182.49
<b>Total equity</b>	<b>166,219.47</b>	<b>107,707.37</b>	<b>87,182.49</b>

## Statement of Changes of Equity

### Sapphire Community Projects Inc

## Statement of Changes in Equity

For the period from 1/7/2021 to 30/6/2022

Cash basis

	30/6/2022	30/6/2021	30/6/2020
<b>Retained earnings</b>			
Balance at beginning of period	107,707.37	87,182.49	43,403.21
Profit (loss) for the period	61,364.63	(1,271.93)	50,891.25
DSS 2020 grant	-	-	(3,600.00)
Error correction adjustment of superannuation	-	(32.70)	-
Inner Wheel donation towards mobile food pantry	-	20,000.00	(20,000.00)
Provision for leave	(1,432.53)	(2,170.49)	(511.97)
Stock on hand adjustment	(2,000.00)	4,000.00	11,000.00
Stocktake	-	-	6,000.00
Vouchers expired and not used Bemboka	280.00	-	-
Vouchers expired and not used Quaama	300.00	-	-
<b>Balance at end of period</b>	<b>166,219.47</b>	<b>107,707.37</b>	<b>87,182.49</b>
<b>Total Equity</b>	<b>166,219.47</b>	<b>107,707.37</b>	<b>87,182.49</b>

## Statement of Cash Flows

### Sapphire Community Projects Inc

## Cash Flow Statement

For the period from 1/7/2021 to 30/6/2022

Indirect method

	30/6/2022	30/6/2021	30/6/2020
<b>Operating activities</b>			
Net profit (loss)	61,365	(1,272)	50,891
<b>Adjustments to reconcile net profit (loss) to net cash from operating activities</b>			
Bank charges	(172)	564	-
Cost Recovery	-	(640)	-
Donations in	(6,044)	(4,631)	(740)
Donations Out	13,187	5,626	10,332
Equipment	317	176	-
Expenses for Rickys	1,738	-	-
Expenses related to fundraising	172	18	-
Fixed assets - depreciation	46	42,415	17,090
Motor vehicle expenses	931	498	367
Non-Government Grants (accountable)	-	-	6,204
Operating Costs	20	-	-
Other Income - NANE	-	(891)	-
Purchases (Stock)	2,439	(852)	-
Revenue from government (including grants)	(456)	(11)	(4,000)
Rounding expense (adjustment)	-	-	-
Training (Excluding Ricky's)	318	-	-
Vouchers	(1,478)	(2,013)	(1,370)
<b>Changes in working capital</b>			
Accounts receivable	(250)	-	330
Cards & Advances to Staff/Volunteers	2	(400)	(400)
Gift Cards	(950)	-	-
Government Grants accountable (unspent)	40,445	(3,589)	(6,164)
Grants auspiced for other organisations (not assessed income)	-	891	-
Grants Non-Government accountable (unspent)	-	-	(6,659)
Payroll liabilities (Income Tax & Superannuation)	(50)	954	481
Stock on hand	(13,835)	-	-
Tax payable (GST)	4,081	(365)	(233)
Vouchers Outstanding	3,050	2,338	2,960
<b>Cash flows from (used in) operating activities</b>	<b>104,877</b>	<b>38,816</b>	<b>69,091</b>
<b>Investing activities</b>			
Fixed assets, at cost	(2,590)	(42,415)	(12,142)
<b>Net increase (decrease) in cash held</b>	<b>102,287</b>	<b>(3,599)</b>	<b>56,949</b>
Cash at the beginning of the period	100,205	103,804	46,855
<b>Cash at the end of the period</b>	<b>202,492</b>	<b>100,205</b>	<b>103,804</b>

## Notes Regarding 2021-2022 Financial Year

### 1. Basis of Preparation

This financial covers Sapphire Community Project Inc as an individual entity. The entity is a not-for-profit association incorporated 21 February 2018 (INC1800235) under the Associations Incorporation Act 2009, NSW. The registered address for the association is 25 Surf Circle, Tura Beach, NSW. The principal place of activities is Sapphire Community Pantry, 2 Peden Street, Bega, NSW.

The entity is registered for Goods and Services Tax Purposes (GST) and is endorsed by the Australian Taxation Office for income tax exemptions, GST exemptions and fringe benefit tax (FBT) exemptions. The entity is an endorsed public benevolent organisation and has deductible gift recipient (DGR) status.

The entity has charitable fundraising authority status from Fair Trading NSW with charitable fundraising number CFN/25515 in force until 21 January 2025.

#### *Special Purpose Financial Report*

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Australian Charities and Not-for-profits Commission Act 2012 and the Australian Charities and Not-for-profits Commission Regulation 2013.

In the opinion of those charged with the governance, the organisation is not a reporting entity, and the report is prepared to satisfy the financial reporting requirements under the Constitution of Sapphire Community Projects Inc.

Accounting and reports are prepared on a cash basis and uses historic costs that do not take into account of changing money values except where specifically stated.

### 2. Assets

#### *Fixed assets, accumulated depreciation*

Where applicable, assets have been written down using the Australian Government's/ATO's Instant asset write-off for eligible businesses.

#### *Inventory (Stock on hand)*

The value shown represents an approximate value of stock on hand. The estimate of stock values is reviewed several times per year and adjusted accordingly.

### 3. Liabilities

#### *Provision for leave*

Includes unused annual leave, parental leave and related entitlements, personal/carer's leave, compassionate leave, and any other entitlement to paid leave. Leave balances are adjusted each pay period, i.e., fortnightly.

### 4. Income

#### *Donations And Bequests*

##### *Donations in*

"Donations in" are small donations made by customers shopping at the Community Pantry.

A board meeting on 21 April 2022 determined there was no need to separate unreceipted small donations from larger donations which had previously been receipted as "Fundraising". All new, receipted donations are now included in "Donations in" and the accounts were backdated to the beginning of April.

We received a few significant donations this year including the following:

- \$25,000 – donor requested details not to be disclosed
- \$5,000 – Sue and Duncan Mackinnon
- \$5,000 – Glenn Lyons
- \$5,000 – Dan Murphy’s Bega (donated gift cards)
- \$3,504.90 – Prepac Pty Ltd (packaging machine and packaging supplies)
- \$2,313.63 – OzHarvest - meat for fire affected people in the Bemboka area.
- \$2,100 – Janelle Pryke
- \$1,000 – Chiropractic Life

PayPal Fees were the only expenses associated with Donations. See *Note 6. Fundraising – additional information* for details of these fees.

#### Fundraising

The amount shown is for all receipted donations made to Sapphire Community Projects Inc. Bank. From 1 April 2022, all receipted donations are included in “Donations in” and “Fundraising” is no longer used as a ledger for new donations.

#### Non-Government Grants (not accountable) & Sponsorship

We received a grant of \$4,703 from the Foundation for Rural & Regional Renewal to go towards costs incurred supplying hampers for COVID relief. We incurred expenditure of \$10,450.72 for costs associated with distributing hampers between 1 July 2021 and 25 February 2022. This reimbursement represented 45% of our actual costs.

#### Revenue from Government

##### Revenue from government (including grants)

Grants received from:

- DSS Grant 2021/2022 -\$2,500.00 ex GST  
(Funds provided in January 2022; however, only \$205.21 was spent in the 2021/2022 financial year. The balance of the funds will be spent during the first half of the 2022/2023 financial year)
- Coordinaire – CPS Community Grants GRA-107 \$39,160 plus GST  
(Funds provided May 2022 and will be spent in the 2022/2023 financial year)

Note: Unspent funds do not appear in the Profit and Loss statement; rather, they appear as a Liability under the category Grants, Government grants accountable (unspent) as entitlement to these funds does not exist until spent. That is, if the funds are not spent, they must be repaid.

## 5. Expenses

#### Expenses related to fundraising

This comprises PayPal fees of \$161.67 from donations made via PayPal. It does not include card fees on transactions made via our Point of Sale (POS) terminals in the Pantry and the Mobile Pantry as these cannot be readily distinguished from cash payments made via our POS system.

There is also a cost of \$74.16 associated with fundraising raffles.

## Grants and Donations in Australia

### Donations Out

Donations out comprised of:

- Donations of food to other organisations and individuals,
- Donations of goods and gift cards that came into our possession,
- Donations of food vouchers to other organisations or individuals.

It does not include the value of goods and services which were arranged by Sapphire Community Projects Inc which did not come into our possession or passed through the organisation that were not included in inventory. The reason for their exclusion was these items were received on an agency basis and were passed on as soon as practicable after receipt. Such donations generally ceased last financial year; however, there may have been some in the earlier part of this financial year. These donations are provided by organisations such as GIVIT and the value of individual donations could not be accurately determined or were unknown.

## 6. Fundraising – additional information

The following is a summary of Fundraising income and expenses:

<b>Income</b>	<b>2022-2021</b>	<b>2020-2021*</b>	<b>2019-2020*</b>
Fundraising	\$80,773.65	\$30,069.27	\$33,368.93
Fundraising (Ricky's Place)	\$5,075.45		
<b>Total Income</b>	<b>\$85,849.10</b>	<b>\$30,069.27</b>	<b>\$33,368.93</b>
<b>Expenses</b>			
Bank Charges (PayPal Fees)	\$171.67	\$17.80	\$0.00
Other expenses	\$74.16		
<b>Total Expenses</b>	<b>\$245.83</b>	<b>\$17.80</b>	<b>\$0.00</b>
<b>Net surplus from Fundraising (Deficit)</b>	<b>\$85,603.27</b>	<b>\$30,051.47</b>	<b>\$33,368.93</b>

\* Note: Prior to the 2022-2021 financial year, Fundraising values did not include unreceipted donations made in the Community Pantry with purchases. The figures in this report have been updated to include those donations for the 2020-2021 and 2019-2020 financial years.



## Compared to the Previous Financial Year

The following table compares our performance to the previous financial year. The categories for Income & Expenses are those used by the ACNC for reporting purposes. In line with ACNC reporting, values for reporting are rounded to the nearest dollar.

Income	2021-2022	2020-2021	Change %	Budget 2021-2022	Compared to budget %
<b>Total Gross Income From Government Grants*<sup>1</sup></b>	\$1,801	\$6,100	-70%	\$6,000* <sup>2</sup>	-70%
<b>Total Gross Income From Donations And Bequests*<sup>1</sup></b>	\$90,552	\$88,153	+13%	\$60,000* <sup>2</sup>	+3%
<b>Total Gross Income From Goods or Services</b>	\$147,264	\$139,234	+13%	\$144,000	+2%
<b>Total Gross Income From Income Investments</b>	\$0	\$38	-100%	\$0	-100%
<b>Total Gross Income From Other Revenues*<sup>3</sup></b>	\$0	\$0	NA	\$0	NA
<b>Total Income</b>	<b>\$239,617</b>	<b>\$233,525</b>		<b>\$210,000</b>	
<b>Expenses</b>					
<b>Total Expenses From Grants and Donations in Australia*<sup>4</sup></b>	\$15,692	\$6,211	+153%	\$6,600	+138%
<b>Total Expenses From Interest*<sup>5</sup></b>	\$812	\$808	0%	\$400	+100%
<b>Total Expenses Other</b>	\$116,416	\$209,060	-45%	\$154,000	-24%
<b>Total Expenses From Employees</b>	\$45,332	\$46,899	-3%	\$42,000	+8%
<b>Total Expenses</b>	<b>\$178,252</b>	<b>\$262,978</b>	<b>-32%</b>	<b>\$203,000</b>	<b>-12%</b>
<b>Plus Non- assessable non-exempt (NANE) Income*<sup>3</sup></b>	\$0	\$28,182	-100%	\$0	NA
<b>Net Surplus (Deficit)</b>	<b>\$61,365</b>	<b>(\$1,271)</b>		<b>\$7,000</b>	

\*<sup>1</sup> Excludes funds received for which entitlement is yet to be established, i.e., unspent accountable funds.

\*<sup>2</sup> Donations/grants from either government or non-government sources are highly unpredictable and can range from nothing to tens or hundreds of thousands of dollars. It is not possible to accurately estimate figures for large grants.

\*<sup>3</sup> NANE Income shown separately in our accounts and not included with Association income. It will be included in "Income From Other Revenues" in ACNC income reporting.

\*<sup>4</sup> This is what we give to individuals and other organisations in Australia. We have not donated funds to any individual or organisation outside of Australia.

\*<sup>5</sup> This is the interest we pay on loans and the interest component on leases over 12 months. Note we do not have any loans so the value included here is entirely the interest component of leases over 12 months.

Balance Sheet Performance	2022-2021	2020-2021	Change %	Budget 2021-2022	Compared to budget %
<b>Total Assets*<sup>6</sup></b>	\$265,643	\$124,594	+113%	\$175,000	+52%
<b>Total Liabilities*<sup>6</sup></b>	\$99,424	\$16,887	+489%	\$60,900	+63%
<b>Total Equity</b>	<b>\$166,219</b>	<b>\$107,707</b>	<b>+54%</b>	<b>\$114,100</b>	<b>+46%</b>

\*<sup>6</sup> Total Assets and Total Liabilities affected by future asset values and future lease liabilities. A new lease came in force near the end of the 2021-2022 financial year and the budget figures indicate a figure for the assets & liabilities associated with the new lease. It does not impact the Net Assets/Liabilities as the value of the lease asset was the same as the future lease liability.

Total Liabilities are also affected by unspent accountable grants. Such grants are a future liability on the organisation until such time the grant money is spent, and the grant acquitted. For accounting purposes, the liability is drawn down as the funds are spent and accounted for in the appropriate income and expenses items.

### Budget for 2022-2023

The following table shows the budget for the 2022/2023 financial year compared to the actual expenditure from the last financial year.

Income	Budget 2022-2023	2021-2022
<b>Total Gross Income From Government Grants</b>	\$67,000* <sup>1</sup>	\$1,801
<b>Total Gross Income From Donations And Bequests</b>	\$55,000* <sup>2</sup>	\$90,552
<b>Total Gross Income From Goods or Services</b>	\$153,000	\$147,264
<b>Total Gross Income From Income Investments</b>	\$0	\$0
<b>Total Gross Income From Other Revenues</b>	\$0	\$0
<b>Total Income</b>	<b>\$275,000</b>	<b>\$239,617</b>
<b>Expenses</b>		
<b>Total Expenses From Grants and Donations in Australia</b>	\$18,000	\$15,692
<b>Total Expenses From Interest</b>	\$2,000	\$812
<b>Total Expenses Other</b>	\$185,000* <sup>3</sup>	\$116,416
<b>Total Expenses From Employees</b>	\$52,000	\$45,332
<b>Total Expenses</b>	<b>\$255,000</b>	<b>\$178,252</b>
<b>Net Surplus (Deficit)</b>	<b>\$20,000</b>	<b>\$61,365</b>

\*<sup>1</sup> Includes estimated income from Coordinaire CPS Community Grant, Office of Responsible Gambling Infrastructure Grant and DSS Volunteer Grant.

\*<sup>2</sup> Income from donations is expected to fall due to the inclusion of a large anonymous donation in 2021/2022 and a fall off of COVID related donations.

\*<sup>3</sup> Includes estimated expenditure from Coordinaire CPS Community Grant, Office of Responsible Gambling Infrastructure Grant and DSS Volunteer Grant as well as the Van Lift Project.

## General Assessment

The 2021-2022 continued the challenges present by COVID. We were very fortunate to obtain donations for our charity work done with respect of COVID and also the reopening of Ricky's Place. The latter the result of more than a year of work with the Anglican church, both with the Canberra-Goulbourn dioceses and the local parish.

The figures in this financial report reflect the entering into a new 3-year lease (with 2 additional 3-year options) and the receipt of a large grant to revive the Chop, Chat, Chew program as part of a Commonwealth funded community grant targeting improved psychosocial outcomes.

The Mobile Pantry continues at Bemboka but has been discontinued at Cobargo. The Mobile Pantry at Quaama continues as support to a quarterly community fair.

## Responsible Persons Declaration

### Sapphire Community Projects Inc, ABN 88 250 179 039 for the year ended 30 June 2022

The committee have determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee, the financial report as set out on pages 1 to 11:

1. Presents a true and fair view of the financial position of Sapphire Community Projects Inc as at 30 June 2022 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Sapphire Community Project Inc will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

  
.....

Christine Welsh  
President

Dated: 13/10/22.....

  
.....

Peter Buggy  
Treasurer

13/10/22

## Fundraising Declaration

Sapphire Community Projects Inc, ABN 88 250 179 039 for the year ended 30 June 2022

In the opinion of the committee, the financial report as set out on pages 1 to 11:

1. Presents a true and fair view of all income and expenditure with respect to fundraising appeals.
2. The statement of financial position gives a true and fair view of the state of affairs of the organisation with respect to fundraising appeals.
3. The provisions of the Charitable Fundraising Act 1991 (NSW), the regulations under the Act and the conditions attached to the fundraising authority have been complied with by the association.
4. The internal controls exercised by the association are appropriate and effective in accounting for all income received and applied by the organisation from any of its fundraising appeals.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



Christine Welsh  
President

Dated: 13/10/22



Peter Buggy  
Treasurer

13/10/22



*Supporting community*

[www.sapphirecommunity.org.au](http://www.sapphirecommunity.org.au)